



Great Falls School of Art Registration Form

Mail Completed Form to:

To register for class, complete the form below and mail with full payment (check or credit card) to: **Great Falls Foundation for the Arts, Inc., c/o Terri Parent, 325 Sinegar Place, Great Falls, VA 22066**

Questions ?

Contact school registrar
Terri Parent,
703-433-5358 or
terrikate@aol.com

Student Information:

Name: _____ Age (If a child) _____

Address: _____

City/State/ZIP _____

Telephone (s): Day: _____ Evening: _____

email (For class information): _____

Emergency Contact: Name: _____ Phone: _____

I heard about the school from: _____

I would be interested in these future classes: _____

- I am a *Founder's Circle Member* (*FCM) and receive a 10% Discount on course fees**
(does not apply to materials fees, Teacher workbooks, Model fees, etc)

Class Information:

Course Title: _____

Instructor: _____

Day/Time: _____

Cost: _____

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Payment Information: *(no cash by mail please)*

- Check, payable to **Great Falls Foundation for the Arts, Inc.** enclosed
 Payment by credit card (complete information below)
 Please contact me about becoming a *Founder's Circle Member*

Credit Card Type (check one): Visa _____ Mastercard _____

Cardholder's Name: (print): _____

Credit card account number: _____

Expiration date: ____/____

Signature: **(required for all payment methods):** _____

Your signature is required as acceptance of your class registration and the School's Policies

Total Amount Due:

of Classes: _____

Total Tuition: \$ _____

*FCM Discount: \$ _____
(if applies)

Total Due: \$ _____

School Policy Information:

Full payment must accompany registration. Late registrations are welcome with space available and instructor's permission. Class fees are refundable if cancellation is made by student in writing at least 2 weeks prior to first class session. Class fees will not be pro-rated. Classes without sufficient enrollment prior to the first class date will be cancelled. If a class or workshop is cancelled by the school, students are entitled to a full refund, a tuition credit, or they may transfer to another class, space permitting. Classes missed by students will not be rescheduled or refunded. The School will schedule make-up dates for classes cancelled by the School due to inclement weather or any other reason. GFFFTA reserves the right to ask disruptive students to leave the classroom. Tuition will not be refunded for disruptive behavior. Course instructors will email confirmation of class registration to those registered, together with a list of any suggested supplies for the course not provided by the instructor. In addition to tuition fees, some classes have model fees, materials fees or teacher workbook fees, payable directly to the teacher as noted in the School Bulletin.